Architectural Review Committee

Somerton

Forge

Approval Request	Date:
Name of Requester:	
Address:	
Phone:	
Email:	
	[]
Description of Proposed Change or Modification:	Reason for Proposed Change or Modification:

A sketch of the proposed alteration must be drawn to scale on a separate piece of paper, not less than 8 h" x 11" with all pertinent dimensions noted.

UPON APPROVAL BY THE ARCHITECTURAL REVIEW COMMITTEE AND BOARD, THE HOMEOWNER IS RESPONSIBLE FOR OBTAINING ALL APPLICABLE PERMITS FROM LOWER SOUTHAMPTON TOWNSHIP.

Homeowner Signature

"ARC approval of your request is not an endorsement of your chosen contractor- "

ARC Authorized Signature

BOARD Authorized Signature

Date

Date

Date

Instructions:

I.DESCRIPTION OF CHANGE DESIRED.

Provide a written description of the proposed improvement. Provide as much information as possible. Indicate the material to be used, the manufacturer and color, if applicable, and the name and address of the contractor who will do the work; and any other information you believe will be helpful to the ARC/Board in

making its decision. Attach a sketch or architectural plan.

 Review carefully the conditions set forth in Paragraph III and acknowledge your agreement to comply with these terms by signing on Page 1. Form must be signed by the Homeowner(s).

Send ARC requests by mail or email to:

1. Eamil to: linda@pinnaclepm.com

OR

2. Mail to: Pinnacle Realty Services, Attn:Linda McManus, 151 Fries Mill rd., Suite 502, Turnersville, NJ 08012

II. PLANS.

Attach plans, drawings, specifications, photographs, sketches of the proposed alteration as applicable.

III. IF APPROVED CONDITIONS UNDER WHICH ALTERATIONS MAY BE MADE.

- It is understood that I/we have knowledge of the Declaration of Restrictions, Covenants and Easements with
 regarding property changes and agree that if approved, all work will be subject to the terms and conditions
 set forth in the association documents.
- I/we understand and agree that no work on this request shall commence until written approval of the Committee/Board has been received by me/us.
- All expenses related to the work, including damage to the Common Elements or to other Units, is my/our responsibility and I/we agree to hold the Committee/Board/Association harmless from any liability which may result from any approval.
- The Committee/Board and/or its appropriate agents may make reasonable inspections as work progresses which is relative to this application and I/we agree to permit them to do so.
- Prior to the commencement of work, I/we will provide the Association with a Certificate of Insurance in an amount not less than \$500,000 covering the work, such shall name the Association as an additional insured, and shall provide in addition to standard contractor's liability coverage, workman's compensation coverage.
- F.If any Common Elements or Exterior Alteration application has been approved and the work is not done as described in the application, the Board has the authority to order the Unit Owner in writing to correct the work or, if necessary, order the alteration removed and everything restored to its original status.
- G. I/we understand and agree that all improvements must meet all governmental codes and laws. Owner shall, prior to the commencement of any work, obtain all necessary government approvals, including permits, if required. All applications must, prior to submission to the governmental agency, be approved by the Committee/ Board.

APPROVED MATERIALS:

Please follow the guidelines when performing authorized exterior home maintenance.

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